



MENU OF BACKGROUND INFORMATION SERVICES

- **ADVERSE ACTION PROCESS** **\$ 6.50**
- **ATTORNEY GENERAL/STATE CONSUMER AFFAIRS** **\$34.50**
Contact the appropriate State Attorney General's office to uncover any available complaints or filings against the subject.
- **BETTER BUSINESS BUREAU (BBB) SEARCH** **\$18.50**
This is a search for company complaints as maintained by the Better Business Bureau website. Information contained may include, but is not limited to, complaints involving marketplace activities -- misleading advertising, improper selling practices, non-delivery of goods or services, misrepresentation, un-honored guarantees or warranty, unsatisfactory service, credit/billing problems and contracts not fulfilled.
- **CDLIS DEFINITION AND USEFUL INFORMATION** **\$ 5.00**
The Commercial Driver License Information System (CDLIS) is a federal clearinghouse that contains records of commercial driver licenses (CDL's) issued to commercial drivers. The CDLIS retains records of a driver's current CDL, indicates which state the driver holds a current license, and also indicates previous states where the driver may have held a CDL. The collection of this data allows a state to assure that only one license is issued to a driver and that disqualified drivers are prevented from obtaining a CDL in other states.

The results of the CDLIS search can help determine which states an MVR should be conducted.
- **CONSUMER CREDIT REPORT (for employment purposes)** **\$11.00**
This service provides an individual's credit history and may also provide information such as places of employment or prior addresses, credit account types, terms, amounts past due, loan types, balances, public records, high credit, dates accounts were opened and closed, payment patterns, credit limits and modes of payment. The source of this report is a credit bureau.
- **COUNTY CRIMINAL RECORDS SEARCH*** **\$21.50**
This search may provide felony and/or misdemeanor arrests/convictions located at the county level of the state in which the charge was brought and tried. Each jurisdiction is different and some report misdemeanor and felony arrests & convictions out of different courts. Additionally, state laws may affect the reporting of arrest records, non-convictions and/or how far back records may be reported. Examples of criminal records include theft, assault and robbery.
- **COUNTY CIVIL RECORDS SEARCH** **\$24.75**
This search will provide the client with records pertaining to civil suits and judgments filed by or against an individual or corporation. A copy of the complaint and the final order can be provided. If the case is pending, a brief summary of the status of the suit will be provided. These records be can obtained through the County, State or Federal Clerks of Court depending on request.
- **EDUCATION VERIFICATION** **\$14.50**
Contact institutions where degrees were attempted or received and will report dates of attendance, major or course of study and other available information.
- **FACIS LEVEL III (Fraud and Abuse Control Information System)** **\$12.00**
This is a search of the sanction information as taken by the (Office of Inspector General (OIG- includes all 50 states), the General Services Administration (GSA-includes all 50 states) and other federal agencies. In addition, this search includes a search of disciplinary actions taken by licensing and certification agencies in all 50 states.
- **FEDERAL CRIMINAL** **\$19.75**
This search is conducted through the Federal District Court and may include charges federal offenses such as bank robbery, embezzlement, tax evasion, mail fraud, or crimes occurring across state lines.
- **FEDERAL CRIMINAL NATIONAL RECORD SEARCH** **\$25.00**

This search is conducted by searching a subject's name in all available online Federal District Courts and may include charges such as bank robbery, embezzlement, tax evasion, mail fraud, crimes occurring across state lines or crimes occurring on federal property. For common names, results will be returned in those jurisdictions associated with the subject's Social Security Number Trace or Social Security Number Trace and Address Locator. Not all Federal Districts are available online. A complete list of available jurisdictions can be supplied at Client's request.

- **INCORPORATION/DOING BUSINESS AS (DBA) INDICES** **\$62.00**
 This service will determine when and where the company was incorporated, its current standing with the Secretary of State and other available information, including officers, the registered agent and addresses.
- **INTERNATIONAL EDUCATION SEARCH** **\$84.00**
- **MILITARY HISTORY** **\$52.50**
 A search of the appropriate armed forces personnel records. Applicant's DD-214 form required.
- **MOTOR VEHICLE REPORT*** **\$ 3.75**
 The driving record (motor vehicle record) will verify the driver's license number, state of issuance, and may provide information such as full name and physical description, as well as moving traffic violations and accidents.
- **NATIONAL LAW ENFORCEMENT SUBMISSION** **\$ 3.00**
 This service is an open submission of the subject's name against a national list of persons who are reported as missing, wanted fugitives or escaped inmates. No results are provided to Client. If a law enforcement agency is interested in the subject, the agency may contact Client directly.
- **PAST EMPLOYMENT VERIFICATION** **\$12.00**
 Verify the applicant's employment history.
- **PERSONAL PROFESSIONAL REFERENCES** **\$12.00**
 This reference service consists of contacting a reference provided by the applicant to obtain the following reference information: length of time reference has known applicant, description of applicant's most current job/duties, weaknesses or developmental needs, recommendations, and other functions related to the applicant's performance.
- **PROFESSIONAL LICENSE VERIFICATION** **\$14.50**
 Contact the applicable State or National licensing board or agency to verify information such as license type, license number, status, original issue date and disciplinary action.
- **SS NUMBER TRACE & ADDRESS DATABASE** **\$ 7.25**
 This search may determine the following information:

 - Name and name variations used by the individual- maiden, divorced or previous names
 - Other names associated with that SSN
 - Current and former address(es) associated with that SSN
 - Date of birth (may be limited to month and/or year of birth)
- **WORKER'S COMPENSATION REPORT** **\$15.00**
 This is a search of a State Department of Labor's records on an individual (1) for whom an employer has made a written conditional offer of employment or (2) who is an active employee. The results may include the nature of an injury, the status of a claim, existence of court awarded compensation, restriction by a physician, number of weeks off work and other information. Note a specific one time release, signed by Client, must be obtained. A specific form from the subject may also be required.

**County, Statewide and Motor Vehicle Report (MVR) access fees. These fees are strictly third party pass through fees charged by government entities to access public records. Of the 3300 counties, approximately 15-20% have access fees. Statewide access fees vary and some states do not have access fees. All MVR's have access fees.*

- **STATEWIDE CRIMINAL RECORDS SEARCH*** **\$15.00**
 A statewide search for felony and/or where available misdemeanor convictions on the State database usually from state law enforcement or the Administrative Office of the Courts. Note: not all States offer an official statewide service, and some states do not have complete records due to reporting delays or exemptions.
- **US CRIMINAL RECORDS INDICATOR** **\$10.00**
 The US Criminal Records Indicator search is a database search comprised of over 200 million records and information from the Department of Public Safety, the Department of Corrections, the Administrative Office of the Courts, the Bureau of Criminal Apprehension, and/or the Department of Criminal Justice and other applicable government agencies, where available. Currently, this search includes information from 49 State Sex Offenders Registries plus the District of Columbia, 39 states from DOC sources 13 states from AOC sources, plus multiple online county records. In addition, this search contains a search of the Office of Foreign Assets and Control (OFAC) Designated and Blocked Individuals List and Interpol Most Wanted list
- Please note: Some states have available Statewide Criminal Law Enforcement Repositories that are not included within this database search, including criminal records from AL, CO, CT, FL, GA, HI, IN, KS, KY, MD, MI, MN, NC, NE, NY, OK, OR, PA, SC, SD, UT, VA, WA, WI. The U.S. Criminal Records Indicator MUST be supplemented with onsite County(ies) and/or Statewide Criminal Record(s) search and not exclusively relied upon to make a hiring decision
- **OFFICE OF FOREIGN ASSETS CONTROL** **\$13.00**
 This information is provided by the U.S. Treasury Department, which administers and enforces economic and trade sanctions. These sanctions apply to targeted foreign countries and individuals, terrorism sponsoring organizations and international narcotics traffickers based on U.S. foreign policy and national security goals as established by the Department of State.
- **SEX OFFENDER REGISTRY** **\$ 8.00**
 This is a search of a State's registered sex offenders. This service is not available in all states and is often a name only search.
- **CANADIAN CRIMINAL SEARCH** **\$79.75**
- **PRIA (Pilot Records Improvement Act)** **\$12.00**

IF YOU DO NOT SEE A BACKGROUND CHECK THAT YOU NEED PLEASE FEEL FREE TO INQUIRE

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